



**TERMS OF REFERENCE
CONSULTANCY SERVICE FOR PROVIDE TRAINING ON GREEN RECOVERY &
SUSTAINABLE PRACTICES FOCUSED ON NUTRITION**

This Terms of Reference (ToR) outlines the scope of work, roles and responsibilities, and required qualifications for a consultant to conduct training on green recovery & Sustainable practices focused on nutrition for youths of GNCSOs.



Project	CSOs Improving Nutrition in Tea Estate and Rural Communities through Enhanced Service Delivery and Empowerment (CSO- INTERCEDE)
Title	Trainings and Mentoring for Youth, DCSOs and GNCSOs in Green Recovery & Sustainable practices focused on Nutrition. (Activity 3.5.1)
Location	Norwood DS Division of the Nuwara Eliya District
Duration of the assignment	01 Months

ORGANIZATION

The Adventist Development and Relief Agency (ADRA) Sri Lanka is a locally registered NGO that has been operating in Sri Lanka since 1982. We are also part of the global ADRA network, which is active in 118 countries worldwide. Our primary focus areas include WASH, Nutrition, Refugee Reintegration, Economic Development, and Youth Development.

THE PROJECT

The CSO INTERCEDE project aligns and focuses on enabling Civil Society Organizations (CSOs) to support vulnerable groups in coping with the socio-economic crisis in estate and rural Sri Lanka. The action aims to strengthen CSOs' skills and capacity to improve the nutritional status of women, youth, and children, engage in policy dialogue on nutrition and livelihood, and advocate for enhanced nutritional status and viable livelihoods. By partnering with CSOs, the project will empower local communities to address nutrition and livelihood needs and navigate the impacts of the crisis. Targeting vulnerable groups in Anuradhapura and Nuwara Eliya Districts, the project will support District-level CSOs (D CSOs) and grassroots-level Based Organizations to implement interventions and empower communities. Through capacity building and advocacy, the project seeks to create a sustainable network of change agents, promoting food security and well-being for over 500,000 individuals. Key themes include gender mainstreaming, social inclusion, local ownership, and green recovery, aiming to improve the livelihoods of women, youth, and children in Sri Lanka.

THE OBJECTIVE OF THE ASSIGNMENT



The objective of this assignment is to engage a qualified consultant to design and deliver training on green recovery and sustainable practices for youth members of GNCSOs and DCSOs. The training aims to equip young individuals with knowledge and skills on

- (a) Adoption of low carbon, resource efficient models, (b) sustainable climate-smart agriculture and agroforestry, (c) circular models for economy and population, (d) climate-resilient farming techniques, (e) promotion of new technologies and relevant green infrastructure, (f) enhanced biodiversity protection, (g) promotion of locally available food for consumption.

SCOPE OF WORK & DELIVERABLES

NO	Deliverables	Description
01	Submitting modules and workplan	Consultant need to submit a detailed work plan and modules through an online meeting with managers
02	Conduct a Training on Green Recovery & Sustainable Practices Focused on Nutrition Anuradhapura – 2 days Nuwara Eliya – 2 days	Consultant is expected to conduct 02 full day training sessions youth, representatives from GNCSOs and DCSO (25 Participants per day). Training Contents will be covering the basic topics such as; <ul style="list-style-type: none"> • Adoption of lowcarbon, resource efficient models. • Sustainable climate-smart agriculture and agroforestry. • Circular models for economy and population. • Climate-resilient farming techniques. • Promotion of new technologies and relevant green infrastructure. • Enhanced biodiversity protection. • Promotion of locally available food for consumption.
03	Submitting final report ANU – 01 NE - 01	Submission of comprehensive Final Report

DURATION OF THE ASSIGNMENT

The consultancy will be for a period of 01 month from March 2026

RESPONSIBILITY OF ADRA SRI LANKA

1. Provide overall vision for the activity.
2. Coordination with Participants on workshop arrangement.



LIAISON

Project Manager - Nuwara Eliya ,ADRA Sri Lanka
Project Manager - Anuradhapura , ADRA Sri Lanka

QUALIFICATIONS AND OTHER TRAITS

1. A minimum of a Bachelor's degree in Environmental Science, Agriculture, Sustainable Development, Climate Change Studies, Nutrition, Natural Resource Management, or a related field.
2. At least two years of relevant experience in delivering training or technical support on green recovery, sustainable agriculture, climate-smart practices, environmental conservation, or nutrition sensitive interventions, preferably within the NGO sector.
3. Demonstrated experience in designing and facilitating capacity building programs for youth or community based organizations, with practical exposure to sustainability, climate resilience, or environmentally friendly livelihood models.
4. Familiarity with locally available food systems, nutrition-sensitive practices, and sustainable food production and consumption patterns relevant to rural and estate communities in Sri Lanka.
5. Excellent communication, facilitation, and reporting skills in English and local languages (Sinhala and/or Tamil), with the ability to engage effectively.

KEY TERMS AND CONDITIONS

Total ceiling amount for the assignment is– 70,000.00 LKR per District .

***** Please mention clearly the proposal is for one district or both the districts.**

1. Payment will be made according to the given payment schedule based on the completing deliverables described above.
2. Withholding taxes of 5% will be deducted from all payments above LKR 100,000/= within a period of one month. If the consultant submitting the current account is registered for a relevant consultancy service, withholding tax will not be deducted.
3. The consultant should follow CSO- INTERCEDE Visibility protocols and Branding policies and make sure ADRA and the European Union logos are presented as per the guidelines.
4. The consultant and all personnel involved in the Performance must comply with the child protection policy and other relevant TFCDF & ADRA policies.
5. CSO- INTERCEDE Project may request written evidence of necessary coverage provided by the consultant for their services.
6. All requirements in respect of insurance including professional indemnity, worker's compensation, public liability, superannuation, and taxation, where applicable will at all times remain the responsibility of the consultant.

CSOs Improving Nutrition in Tea Estate and Rural Communities through Enhanced Service Delivery and Empowerment (CSO-INTERCEDE) Project



Budget Breakdown

Payment No	Payments on Deliverables	Amount
01	Advance payment for submitting modules and work plan.	10%
02	Conduct training on green recovery & Sustainable practices focused on nutrition	80%
03	Submission of comprehensive Final Report	10%

EXPRESSION OF INTEREST

1. A cover letter introducing the individual/organization, outlining how the required skills, competencies, and experience are met, along with an expression of interest, must be submitted.
2. A detailed budget, including all costs related to the consultancy such as travel, meal, and any other expenses associated with the assignment, must be provided.

APPLICATION PROCESS

Interested candidates (consultants/ consulting agency) should Submit the expression of interest Via email To ADRA Sri Lanka “hr@adrasrilanka.org” , subject title stating “Green recovery & Sustainable practices focused on nutrition training– CSO Intercede” by 12pm on 11th Friday March 2026.

the consultant is requested to submit the proposals along with cover letter , detail budget and their expertise separately for both districts.

The consultant will be selected through a standard recruitment process.